

9 October 2024

Dear Authority / Organ of State / Stakeholder

**RE: MORKELS COTTAGE ENVIRONMENTAL ASSESSMENT AND MAINTENANCE
MANAGEMENT PLAN NOTIFICATION OF AVAILABILITY OF DRAFT MAINTENANCE
MANAGEMENT PLAN FOR COMMENT**

Project Proposal: The City of Cape Town intends to conduct periodic repairs and maintenance work on the 810 mm bulk water pipeline within the Morkel's Cottage area in Strand, Western Cape

Legal Framework: To seek permission for the maintenance activities, a Maintenance Management Plan (MMP) is being developed for the proposed maintenance work in terms of the National Environment Management Act (NEMA, Act No. 107 of 1998, as amended). However, since the project is comprised of maintenance-related activities, it is excluded from the listed activities under the Environmental Impact Assessment (EIA) Regulations, 2014. The final MMP will be submitted to the Western Cape Department of Environmental Affairs and Development Planning (DEA&DP) for approval.

Available Information: The Draft Maintenance Management Plan (MMP) is publicly available for a **30-day review and comment period** between **Wednesday, 9 October 2024 and Monday, 11 November 2024.**

The report can be accessed at the following locations:

- A hard copy of the Draft MMP has been made available at Strand Public Library located on 22 Piet Retief St, Strand, Cape Town.
- Online on the following URL Link: <https://www.zutari.com/morkels-cottage/>
- Or use the QR code on the right



Opportunity to Participate: Notice is hereby given of the commencement of the Public Participation Process for the proposed development. Interested and Affected Parties (I&APs) are invited to register their interest in the project, review the Draft MMP and to submit written comments to Zutari (details below) within the prescribed comment period. Requests to register as an I&AP and any comments must be submitted in writing together with your full contact details. Future correspondence relating to the MMP approval process will be distributed to registered I&APs only.

Email	PPP@zutari.com	Postal Address	PO Box 509, George, 6530
Telephone Number	044 805 5424	Fax	044 873 5843

Regards,



Patrick Killick
Senior Environmental Consultant



Zutari and City of Cape Town, places a high premium on the privacy & personal information of our stakeholders. The processing of personal information is subject to the Protection of Personal Information Act (POPIA), Act No. 4 of 2013.

As a responsible party, Zutari is entrusted with the personal information of many stakeholders such as yourself, potential clients, staff and service providers and we are therefore obligated to process this information in line with the law.

POPIA came into effect on the 1st of July 2021, and we would like to make sure that you are happy to continue receiving communications from us.

Please note that the following, as a Registered I&AP, you will be subject to the following conditions:

- As per the requirements of the Environmental Impact Assessment (EIA) Regulations, 2014, your personal details including your name, contact details and address will be entered into a register and appended to the Maintenance Management Plan (MMP) that will be submitted to the Competent Authority (Western Cape Department of Environmental Affairs and Developmental Planning). Any comments received, including responses to such comments and records of meetings, will be recorded and attached in the MMP. The MMP will be made available to members of the public as well as various authorities for review and decision making. As such the following measures have been implemented to adhere to the requirements of both the EIA Regulations, 2014 as amended and PoPIA, 2013 as amended:
 - Personal Information of POTENTIAL I&APs will be omitted from the reports and plans made available in the public domain and will only be submitted to the Competent Authority.
 - Personal Information of REGISTERED I&APs will be included in the reports and plans as per the requirements of the EIA Regulations, 2014 as amended. As a Registered I&AP your personal details such as your name, contact details and address may, on written request to the EAP / project contact person, be omitted from the BAR provided in the public domain.
 - Any comments / views / opinions received, including responses to such comments and records of meetings, will be recorded, and attached in the MMP made available in the public domain.
 - Any personal information obtained from the public domain will be included in the plans and reports.

If you would like to keep receiving our communications, then you do not need to take any action at all.

If you would like to stop receiving communications, please let us know.