

4 November 2025

Dear Potential Interested and Affected Party (I&AP)

RE: HOUT BAY CEMETERY EXPANSION ON REMAINDER OF ERF 1459 IN HOUT BAY, WESTERN CAPE - NOTIFICATION OF AVAILABILITY OF DRAFT BASIC ASSESSMENT REPORT FOR COMMENT

Project Proposal: City of Cape Town (CoCT) intends to expand the existing Hout Bay Cemetery on Remainder of Erf 1459 located in the upper valley region of Hout Bay, Western Cape.

Legal Framework: To seek environmental authorisation, a Basic Assessment Reporting (BAR) process for the proposed development is required in terms of National Environment Management Act (NEMA, Act No. 107 of 1998, as amended) and the 2014 Environmental Impact Assessment (EIA) Regulations (as amended). An Application for Environmental Authorisation (EA) has been submitted to the Western Cape Department of Environmental Affairs and Development Planning (DEA&DP).

DEA&DP Reference Number: 16/3/3/6/7/1/A6/36/2119/25

Available Information: The Draft Basic Assessment Report (BAR) is being made available to the public for a **30-day review and comment period** from **04 November 2025 to 15 December 2025**. The report can be accessed at the following locations:

- Online at: https://www.zutari.com/Hout_Bay_Cemetery
- A hard copy of the BAR has been made available at the **Hout Bay Public Library, Melkhout Crescent, Hout Bay**.

Opportunity to Participate: Notice is hereby given of the commencement of the Public Participation Process (PPP) for the Draft BAR. Interested and Affected Parties (I&APs) are invited to register their interest in the project, review the Draft BAR and to submit written comments to Zutari (details below) within the prescribed comment period. Requests to register as an I&AP and any comments must be submitted in writing together with your full contact details. Future correspondence relating to the Environmental Processes will be distributed to registered I&APs only.

Contact Person	Xanté Eberhardt	Email	PPP@zutari.com
Telephone Number	021 526 9400	Postal Address	PO Box 494, Cape Town, 8000

Regards,

Xanté Eberhardt



Signed by Xanté Eberhardt, xante.eberhardt@zutari.com

31/10/2025 11:40:49(UTC+02:00)

Xanté Eberhardt
Senior Environmental Consultant



Zutari places a high premium on the privacy & personal information of our stakeholders. The processing of personal information is subject to the Protection of Personal Information Act (POPIA), Act No. 4 of 2013.

As a responsible party, Zutari is entrusted with the personal information of many stakeholders such as yourself, potential clients, staff and service providers and we are therefore obligated to process this information in line with the law.

POPIA came into effect on the 1st of July 2021, and we would like to make sure that you are happy to continue receiving communications from us.

Please note that the following, as a Registered I&AP, you will be subject to the following conditions:

- As per the requirements of the Environmental Impact Assessment (EIA) Regulations, 2014, your personal details including your name, contact details and address will be entered into a register and appended to the Maintenance Management Plan (MMP) that will be submitted to the Competent Authority (Western Cape Department of Environmental Affairs and Developmental Planning). Any comments received, including responses to such comments and records of meetings, will be recorded and attached in the MMP. The MMP will be made available to members of the public as well as various authorities for review and decision making. As such the following measures have been implemented to adhere to the requirements of both the EIA Regulations, 2014 as amended and PoPIA, 2013 as amended:
 - Personal Information of POTENTIAL I&APs will be omitted from the reports and plans made available in the public domain and will only be submitted to the Competent Authority.
 - Personal Information of REGISTERED I&APs will be included in the reports and plans as per the requirements of the EIA Regulations, 2014 as amended. As a Registered I&AP your personal details such as your name, contact details and address may, on written request to the EAP / project contact person, be omitted from the BAR provided in the public domain.
 - Any comments / views / opinions received, including responses to such comments and records of meetings, will be recorded, and attached in the MMP made available in the public domain.
 - Any personal information obtained from the public domain will be included in the plans and reports.

If you would like to keep receiving our communications, then you do not need to take any action at all.

If you would like to stop receiving communications, please let us know.

PUBLIC PARTICIPATION PROCESS:

KLIP ROAD CEMETERY EXPANSION IN GRASSY PARK &

HOOT BAY CEMETERY EXPANSION ON REMAINDER OF ERF 1459 IN HOOT BAY, WESTERN CAPE

16/3/3/6/7/1/A2/9/3099/25 - Klip Road Cemetery Expansion on Erf 75570, Grassy Park, Cape Town, Western Cape.

16/3/3/6/7/1/A6/36/2119/25 - Hout Bay Cemetery Expansion on Remainder of Erf 1459, Hout Bay, Western Cape.

Project Proposal: City of Cape Town (CoCT) intends to expand the existing **Klip Road Cemetery on Erf 75570**, located along Klip Road in Grassy Park, a portion of Remainder Erf 75569 located along Victoria Road in Grassy Park as well as on portion of Erf 75562 and portion of Erf 75567, located in Grassy Park, Western Cape.

CoCT also intends to expand the existing **Hout Bay Cemetery on Remainder of Erf 1459** located in the upper valley region of Hout Bay, Western Cape.

Legal Framework: To seek environmental authorisation, a Basic Assessment Reporting (BAR) process for the proposed development(s) is required in terms National Environment Management Act (NEMA, Act No. 107 of 1998, as amended) and the 2014 Environmental Impact Assessment (EIA) Regulations (as amended). An Application for Environmental Authorisation (EA) has been submitted to the Western Cape Department of Environmental Affairs and Development Planning (DEA&DP).

Opportunity to Participate: Notice is hereby given of the commencement of the Public Participation Process (PPP) for the Draft Basic Assessment Reports (BARs). Interested and Affected Parties (I&APs) are invited to register their interest in the project, review the Draft BAR and to submit written comments to Zutari (details below) within the prescribed comment period. Requests to register as an I&AP and any comments must be submitted in writing together with your full contact details. Future correspondence relating to the Environmental Processes will be distributed to registered I&APs only.

Contact Person: Xanté Eberhardt

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The BARs are being made available to the public for a **30-day review and comment period from Tuesday, 04 November 2025 to Monday, 15 December 2025**. These reports can be accessed as follows:

Klip Road Cemetery Expansion
DEA&DP Ref # **16/3/3/6/7/1/A2/9/3099/25**

Hout Bay Cemetery Expansion
DEA&DP Ref # **16/3/3/6/7/1/A6/36/2119/25**

Online at:
https://www.zutari.com/Klip_Road_Cemetery

Online at:
https://www.zutari.com/Hout_Bay_Cemetery

A hard copy of the BAR is available at the **Grassy Park Public Library, Market Square, Reddy Avenue, Grassy Park, Cape Town for Klip Road Cemetery**



A hard copy of the BAR is available at the **Hout Bay Public Library, Melkhout Crescent, Hout Bay for Hout Bay Cemetery**



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PUBLIC PARTICIPATION PROCESS: HOUT BAY CEMETERY EXPANSION ON REMAINDER OF ERF 1459 IN HOUT BAY, WESTERN CAPE

Project Title: Hout Bay Cemetery Expansion on Remainder of Erf 1459, Hout Bay, Western Cape.

Project Location: City of Cape Town (CoCT) intends to expand the existing Hout Bay Cemetery on Remainder of Erf 1459 located in the upper valley region of Hout Bay, Western Cape.

Legal Framework: To seek environmental authorisation, a Basic Assessment Reporting (BAR) process for the proposed development is required in terms of National Environment Management Act (NEMA, Act No. 107 of 1998, as amended) and the 2014 Environmental Impact Assessment (EIA) Regulations (as amended). An Application for Environmental Authorisation (EA) has been submitted to the Western Cape Department of Environmental Affairs and Development Planning (DEA&DP).

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